

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
November 14, 2024
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

I. Call to Order

The regular meeting of the District Board of Trustees was called to order November 14, 2024 at 5:00 p.m. by Chairperson Lindsey Lander.

Trustee David Crawford was absent. Board Member Mr. Chuck Brannan was tardy, he arrived after the Approval of Minutes and did not participate in that vote.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Mr. Lindsey Lander led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

There was no response.

IV. Approval of Minutes

Dr. Jim Surrency made a motion to approve the September 12, 2024 Board meeting minutes. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

Ms. Zamaria Granado, SGA President updated Board members on recent events. October and November have been very busy months for SGA, hosting 18 different events activities.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Surplus Property
- D. *Approval of Course Changes
- E. *Approval of Program Changes
- F. *Approval of Program Deletions

Mr. John Medina made a motion to approve the Consent Agenda consisting of items "A" through "F". Ms. Suzanne Norris seconded the motion and the motion carried unanimously on a voice vote.

VII. Academic Affairs

Dr. Kathleen Ciez-Volz, Vice President of Academic Affairs started her report by announcing that FGC was awarded over one million dollars through the Workforce

Development Capitalization Incentive Grant Program. This grant will fund the expansion and renovation of the Welding Program and will benefit the HVAC Program.

Dr. Ciez-Volz continued her report by saying the applications for Spring admission to the College's nursing programs have doubled compared to those from last year. The third quarter Board of Nursing results on the NCLEX has a 93.33% pass rate in the RN program.

Vice President Ciez-Volz gave updates in several of her areas. The eLearning Team has launched a four-part, yearlong internal professional development program for exploring AI in the classroom. The Academic Affairs Leadership Team is working on updating the faculty evaluation process.

Lastly, the College recently responded to a letter of findings regarding its general education courses. In addition to re-classifying some general education courses as associate in arts transfer electives, the College revised the course descriptions and learning outcomes of the 19 identified courses to comply with statutory requirements. The College request approval of the updated general education course list.

* Approval of Updated General Education Course List

Dr. Miguel Tepedino made a motion to approve the Updated General Education Course List. Ms. Renae Allen seconded the motion and the motion carried unanimously.

VIII. Student Affairs and Public Information

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information gave an update on Athletics activities and games.

Vice President Cardenas gave updates in his area. The Career Services area has been meeting with multiple departments at UF to help guide our students seamlessly through the transfer process. In November the FYE Program held "Care Maintenance Like a Pro", where students participated in hands-on, learning car maintenance basics.

IX. Enrollment and Marketing

Ms. Kacey Mimbs, Dean of Enrollment and Marketing gave updates in her area. Fall enrollment has continued to maintain an increase. We are at 3,012 in student headcount and 27,020 credit hours a 5.3 % increase.

The Dual Enrollment department has been visiting surrounding high schools and assisting students in completing their Spring schedules. The DE Articulation Meeting was held on campus on November 13th. FGC hosted several Experience Day's, where surrounding high school students can come tour and get the college experience.

Ms. Mimbs went on to say the next event in our Campus Vibes series is "Man in the Mirror: Michael Jackson Ultimate Tribute". This will be held November 15th at 7:30 pm in the Levy Performing Arts Center. The AV Department has completed the updates on all the sound/electronics in the PAC.

X.

Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

A. General Information

B. * Budget Amendment Number Three (3) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025

Dr. Jim Surrency made a motion to approve Budget Amendment Number Three (3) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025. Mr. John Medina seconded the motion and the motion carried unanimously.

C. * Budget Amendment Number Three (3) Capital Outlay Plan for Unexpected plant Fund (7) Budget Fiscal year 2024-2025

Ms. Suzanne Norris made a motion to approve Budget Amendment Number Three (3) Capital Outlay Plan for Unexpected Plant Fund (Fund 7) Budget Fiscal Year 2024-2025. Ms. Renae Allen seconded the motion and the motion carried unanimously.

D. * Budget Amendment Number Four (4) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025

Ms. Suzanne Norris made a motion to approve Budget Amendment Number Four (4) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025. Dr. Jim Surrency seconded the motion and the motion carried unanimously.

E. * Budget Amendment Number Four (4) Capital Outlay Plan for Unexpected plant Fund (7) Budget Fiscal year 2024-2025

Dr. Miguel Tepedino made a motion to approve Budget Amendment Number Four (4) Capital Outlay Plan for Unexpected Plant Fund (Fund 7) Budget Fiscal Year 2024-2025. Ms. Suzanne Norris seconded the motion and the motion carried unanimously.

F. * Annual Comprehensive Safety Inspection Report

Ms. Renae Allen made a motion to approve the Annual Comprehensive Safety Inspection Report. Mr. John Medina seconded the motion and the motion carried unanimously.

G. * Approval of STEM II Contract

Dr. Miguel Tepedino made a motion to approve the STEM II Contract. Mr. Chuck Brannan seconded the motion and the motion carried unanimously.

XI.

President's Report

Dr. Barrett began his report by sharing that FGC faculty and staff will be helping Catholic Charities prepare for their annual Thanksgiving Food Drive on November 15th and 20th.

He continued his report by giving a brief presentation on potential additional student housing. He proposed tiny homes as student housing in the repurposed area of the former firing range. There would be two phases of these homes, with the first twenty to be built by a company and the second phase of homes to be built by our students from various programs. The Purchasing Department is currently working on bids for these homes and he will be bringing a business plan for the Board's review in the future.

Lastly, Dr. Barrett led a discussion on the potential action against the City of Lake City for the 2021 flooding and tree damage to a five-acre lot on our campus. Board members had a brief discussion on this and advised legal counsel to send a formal letter with our requests to the City.

C. Foundation update {L. Pinchouck}

Lee Pinchouck, Executive Director of the Foundation, gave updates in the Foundation office. The Foundation's annual Giving Day will be held on November 19. He briefly reviewed the Foundation's 2024 Financial Statement Audit.

D. *Approval of Naming Opportunities {L. Pinchouck}

Mr. John Medina made a motion to approve two naming opportunities of buildings. Mr. Chuck Brannan seconded the motion and the motion carried unanimously.

E. *Acceptance of the Foundation Audit Report {L. Pinchouck}

Ms. Suzanne Norris made a motion to approve the Acceptance of the Foundation Audit Report. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously.

F. *Recertification of the Foundation {L. Pinchouck}

Dr. Jim Surrency made a motion to approve the Recertification of the Foundation. Mr. John Medina seconded the motion and the motion carried unanimously.

G. *Approval of a One Time Health Care Cost Adjustment {L. Barrett}

Dr. Miguel Tepedino made a motion to approve the One Time Health Care Cost Adjustment in the amount of \$600. Ms. Renae Allen seconded the motion and the motion carried unanimously.

XIII.

Topics for Future Meetings

XIV.

Inspect Warrant Register

XV.

Set Time for the Next Meeting

January 9, 2025

5:00 pm Regular Meeting

Location Regular meeting: Union County School Board Office

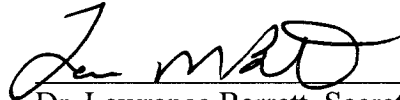
55 SW 6th Street

Lake Butler, FL 32054

The meeting adjourned at 6:06 pm



Mr. Lindsey Lander, Chair



Dr. Lawrence Barrett, Secretary